

January 4, 2021

The Board of Supervisors conducted the required 2020 year-end cash count at 8:00 o'clock A.M. as follows. Members Present were: Jean Heiden, Ty Rosburg, Kyle Schultz, Eric Skoog and Jeri Vogt

Auditor Dept.	\$11.49	Conservation Dept.	\$150.00
Treasurer's – Motor Vehicle	\$200.00	Home Health Dept.	\$50.00
Treasurer's – Driver's License	\$100.00	Mental Health Dept.	-0-
Treasurer's – Tax Dept.	\$118,377.92	General Relief Dept.	-0-
County Attorney Dept.	-0-	Veteran's Affairs	-0-
Co. Sheriff Dept.	-0-	Co. Engineer's Dept.	\$1,859.55
Recorder's Dept.	\$5,662.60	Landfill Dept.	-0-

The meeting was called to order at 8:30 o'clock A.M. by Terri Martens, County Auditor. Board members present were Jean Heiden, Ty Rosburg, Kyle Schultz, Eric Skoog, and Jeri Vogt.

A motion was made by Schultz, seconded by Heiden to nominate Jeri Vogt as Chairman and Eric Skoog as Vice Chairman for 2021. Nominations ceased. Motion carried unanimously. Vogt took over as Chair of the meeting.

Minutes from the previous meeting were read and approved.

A motion was made by Skoog, seconded by Heiden to approve the following resolution:

RESOLUTION 2021-1

RESOLUTION APPOINTING OFFICIAL NEWSPAPERS OF CRAWFORD COUNTY, IOWA FOR 2021

WHERE AS, The Manilla Times, The Observer and the Denison Bulletin/Review have filed applications to be appointed official newspapers of Crawford County, Iowa, and

WHERE AS, the law requires that three (3) official newspapers be appointed in the County.

THEREFORE, BE IT AND IT HEREBY RESOLVED that The Observer, The Manilla Times, and the Denison Bulletin/Review be designated as the Official Newspapers of Crawford County, Iowa, for the year 2021.

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Schultz, seconded by Skoog to approve the following Board Committee Appointments for 2021:

BOARD COMMITTEE APPOINTMENTS FOR 2021

COMMITTEE	APPOINTMENTS
BARGAINING UNIT NEGOTIATION REPRESENTATIVES	SCHULTZ & SKOOG
BOARD OF HEALTH	VOGT & ROSBURG (ALTERNATE)
CENTRAL IOWA DETENTION CENTER	ROSBURG
CONSERVATION BOARD LIAISON	SCHULTZ
COUNTY FARM	SCHULTZ & SKOOG
COURTHOUSE & ANNEX	CHAIRPERSON & MARTENS
CHAMBER & DEVELOPMENT COUNCIL OF CRAWFORD CO (CDC)	ROSBURG & HEIDEN (ALTERNATE)
CRAWFORD CO. EARLY CHILDHOOD 28E GOV. BOARD	HEIDEN & ROSBURG
E-911 BOARD	SCHULTZ & HEIDEN (ALTERNATE)
ELDERBRIDGE AGENCY ON AGING	VOGT
EARLY CHILDHOOD IOWA – BUENA VISTA, CRAWFORD & SAC	HEIDEN & VOGT (ALTERNATE)
COMM.- CRAWFORD CO. ADVISORY COMM.	
EMA BOARD	SKOOG
EMS ADVISORY BOARD	ROSBURG
DCAT BOARD	HEIDEN & VOGT (ALTERNATE)
FAIR BOARD REPRESENTATIVE	SCHULTZ
HIPPA COMMITTEE	CHAIRPERSON & MARTENS
HUNGRY CANYONS & LOESS HILLS AUTHORITY	SKOOG
CONSERVATION ALLIANCE	
INSURANCE	CHAIRPERSON, VICE CHAIRPERSON & MARTENS
SOLID WASTE AGENCY	SCHULTZ
MENTAL HEALTH ADVISORY BOARD	HEIDEN
REGION XII COUNCIL OF GOVERNMENTS	SKOOG

REPRESENTATIVE ON SAFETY & WELLNESS COMMITTEE	SCHULTZ
REGION 8 IOWA WORKFORCE DEVELOPMENT	SKOOG
THIRD JUDICIAL DISTRICT DEPT. OF CORRECTIONAL SERVICES	SKOOG
WEST CENTRAL COMMUNITY ACTION	VOGT
WESCO	SKOOG
PLAINS AREA MENTAL HEALTH	VOGT
YOUTH EMERGENCY SERVICES (YES)	SCHULTZ
IT COMMITTEE	ROSBURG & VOGT

Motion passed unanimously.

A motion was made by Skoog, seconded by Rosburg to approve the following resolution:

RESOLUTION 2021-2

WHERE AS, it is necessary for the County Auditor to pay certain claims prior to audit by the Board of Supervisors.

THEREFORE IT IS HEREBY RESOLVED by the Board of Supervisors of Crawford County, Iowa, that the County Auditor be authorized to issue warrants prior to audit by the Board of Supervisors for the following purposes:

1. For salaries and payroll if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.
2. For withholding taxes, FOAB, Medicare, IPERS, union dues, credit union, garnishments, tax deferred compensation, direct deposits, and insurance (Life, Health, Dental, Cancer and Unemployment).

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Heiden, seconded by Skoog to approve the following resolution:

RESOLUTION 2021-3

RESOLUTION NAMING DEPOSITORIES

BE IT RESOLVED, that the Crawford County Board of Supervisors of Crawford County located in Crawford County, Iowa, approves the following list of financial institutions to be depositories of the Crawford County Treasurer. The Crawford County Treasurer is hereby authorized to deposit the Crawford County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Name of Depository	Location of Home Office	Charter Location	Maximum Balance
Wells Fargo, Bank Iowa, N.A.	Denison, IA	Des Moines, IA	\$10,000,000.00
Crawford County Trust & Savings Bank	Denison, IA	Denison, IA	\$10,000,000.00
Westside State Savings Bank	Westside, IA	Westside, IA	\$ 5,000,000.00
Bank Iowa	Denison, IA	Denison, IA	\$18,000,000.00
United Bank of Iowa	Denison, IA	Denison, IA	\$10,000,000.00
Defiance State Bank	Dow City, IA	Defiance, IA	\$ 25,000.00
IPAIT (Iowa Public Agency Investment Trust)	West Des Moines, IA		\$ 5,000,000.00

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt.

A motion was made by Schultz, seconded by Heiden to designate Jeri Vogt, Chairman, as the signatory for Region XII Council of governments for the ensuing year.

Motion was passed unanimously.

A motion was made Skoog, seconded by Rosburg to approve the following resolution:

RESOLUTION 2021-4
RESOLUTION REGARDING THE NECESSITY FOR ECONOMIC EFFORTS AND APPROVING PROMOTION
OF SUCH EFFORTS

IT IS HEREBY RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY, IOWA, THAT:

1. The state of Iowa generally and Crawford County, Iowa, in particular have in the past several years experienced adverse economic effects, including the loss of small businesses and erosion of tax base.
2. The economy of Crawford County is not sufficiently diversified to provide a stable economic base but is in large part dependent on agriculture and agribusiness
3. The current economic problems in the small business industries have reached sufficiently serious proportions that the general welfare of the citizens of the County is threatened thereby.
4. It is therefore in the best interest of the citizens of Crawford County, Iowa to take steps reasonably calculated to lead to diversified economic development in Crawford County, Iowa.
5. Crawford County does not have sufficient resources to hire a Director of Economic Development as a County employee and lacks sufficient resources to effectively operate an economic development program on its own.
6. Other cities and counties in Iowa are engaging in economic development efforts.
7. Therefore, Crawford County, Iowa finds that it is in the best interests of its citizens to cooperate with the cities in Crawford County, Iowa, and the Chamber & Development Council of Crawford County, a non-profit corporation, in order to promote diversified economic development in Crawford County, Iowa.

THEREFORE, BE IT RESOLVED that Crawford County, Iowa, has and will continue to support in efforts to enhance economic development by its financial contribution to Region XII Council Governments, CDC and other efforts as such arise throughout the year.

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Rosburg, seconded by Schultz to approve the following resolution:

RESOLUTION 2021-5
RESOLUTION AUTHORIZING COUNTY ENGINEER TO EXECUTE CERTIFICATES FOR FARM-TO-MARKET
PROJECTS FOR
CRAWFORD COUNTY, IOWA

BE IT RESOLVED by the Board of Supervisors of Crawford County, Iowa, that Paul J. Assman, the County Engineer of Crawford County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Rosburg, seconded by Heiden to approve the following resolution:

RESOLUTION # 2021-6
CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Voting Aye: Heiden, Rosburg, Schultz, Skoog, and Vogt. Motion passed unanimously.

A motion was made by Schultz, seconded by Heiden to appoint the following the Commission to Assess Damages for 2021.

FARMERS:	1	WEED, RANDY	204 BIRCH AVE CHARTER OAK 51439
	2	RIESELNAN, STEVEN	2475 350TH ST VAIL 51465
	3	SWENSEN, DWAIN	1231 290TH ST KIRON 51448
	4	VARY, STEVE	1914 Q AVE DOW CITY 51528
	5	ARGOTSINGER, DEAN	2709 K AVE DENISON 51442
	6	MUHLBAUER, DAVE	3375 370TH ST MANILLA 51454
	7	FEILMEIER, JEFFREY	3880 N AVE WESTSIDE 51467
REALTORS:	1	KERKHOFF, KEITH F.	3390 - 380TH ST, MANILLA, 51454
	2	PAULEY, TOM	2403 12TH AVE S DENISON 51442 2538 S MAIN LOOP BOX 573 DENISON 51442
	3	PREUL, BERNEIL	51442
	4	SCHECHINGER, RITA	3326 T AVE MANILLA 51454
	5	WALSH, JOHN	3546 L AVE VAIL 51465
	6	BROWN, JIM	721 PLEASANT ST DENISON 51442
	7		
CITY PROPERTY OWNERS:	1	CAMPBELL, JOHN	1006 SETTLERS LANE DENISON 51442
	2	KENNEDY, KAREN	408 HICKORY ST VAIL 51461
	3	KOCH, VERLIN	522 4TH ST BOX 126 WESTSIDE 51467
	4	MUNSON, LYLE "BUTCH"	2317 FRONTIER RD DENISON 51442
	5	KAUFMANN, LEONARD	292 8TH AVE BOX 430 MANILLA 51454
	6	STALEY, ALLEN	662 S 5TH ST CHARTER OAK 51439
	7	GRUHN, NYLE	3326 X AVE MANILLA 51454
KNOWLEDGE BY OCCUPATION:	1	HOFFMAN, CLARENCE	616 PARKVIEW DR DENISON 51442
	2	SCHULTZ, TODD	1474 180TH SCHLESWIG 51461
	3	STOELK, WESLEY W	BOX 13 WESTSIDE 51467
	4	RASMUSSEN, JAMES	579 8TH ST MANILLA 51454
	5	PETERSEN, CARLTON	209 VALLEY VIEW DR SCHLESWIG 51461
	6	HIGHT, LEROY	1220 HWY 59 SCHLESWIG 51461
	7	FRAZIER, LYLE	215 N 7TH ST DENISON 51442

Motion passed unanimously.

A motion was made by Rosburg, seconded by Heiden to appoint Duane Zenk and Paul Assman to the Airport Zoning Commission for a six year term ending December 31, 2026.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Skoog to appoint Tim Weber and Elizabeth Ranninger to the Board of Health for a three year term ending on December 31, 2023.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Heiden to appoint Mary Eiten to the Conservation Board for a five year term ending on December 31, 2025.

Motion was passed unanimously.

A motion was made by Skoog, seconded by Rosburg to appoint Duane Zenk as Zoning Administrator for a one year term ending on December 31, 2021.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Heiden to appoint Gayle Cose to the Zoning Commission for a five year term ending December 31, 2025.

Motion was passed unanimously.

A motion was made by Heiden, seconded by Rosburg to appoint Robert Kroll to the Board of Adjustment for a five year term ending on December 31, 2025.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Rosburg to appoint Rachel Desy and Loren Schultz to the Region XII COG Policy Council for a one year term ending December 31, 2021.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Schultz to appoint Duane Zenk to the Law Enforcement Board of Operations for a one year term ending December 31, 2021.

Motion was passed unanimously.

A motion was made by Heiden, seconded by Rosburg to appoint Amy Pieper, Dan Mundt, and Ken Kahl to the Historic Preservation Commission for a three year term ending December 31, 2023.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Heiden to appoint Kathy Berens-Brownmiller, Verlin Koch and Peggy Staley to the Judicial Nominating Commission for a six year term ending December 31, 2026.

Motion was passed unanimously.

A motion was made by Skoog, seconded by Schultz to approve the Holidays for 2021:

CRAWFORD COUNTY 2021 HOLIDAYS

January 1, 2021	Friday	New Year's Day
January 18, 2021	Monday	Martin Luther King Jr. Day
February 15, 2021	Monday	President's Day
May 31, 2021	Monday	Memorial Day Observance
July 5, 2021	Monday	Independence Day Observance
September 6, 2021	Monday	Labor Day
November 11, 2021	Thursday	Veteran's Day
November 25 & 26, 2021	Thursday & Friday	Thanksgiving & Day After
December 24, 2021	Friday	Christmas Day Observance
December 31, 2021	Friday	New Year's Day 2022 Observance

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Skoog, seconded by Schultz to approve the Board Meeting Dates for 2021

CRAWFORD COUNTY BOARD OF SUPERVISORS MEETING DATES FOR 2021

January	Monday, January 4 th – End of Calendar Year Cash Count Tuesday, January 12 th , 19 th , 26 th
February	Tuesday, February 2 nd , 9 th , 16 th , 23 rd
March	Tuesday, March 2 nd , 9 th , 16 th , 23 rd , 30 th
April	Tuesday, April 6 th , 13 th , 20 th , 27 th
May	Tuesday, May 4 th , 11 th , 18 th , 25 th
June	Tuesday, June 1 st , 8 th , 15 th , 22 nd , 29 th
July	Thursday, July 1 st – End of Fiscal Year Cash Count Tuesday, July 6 th , 13 th , 20 th , 27 th
August	Tuesday, August 3 rd , 10 th , 17 th , 24 th , 31 st
September	Tuesday, September 7 th , 14 th , 21 st , 28 th
October	Tuesday, October 5 th , 12 th , 19 th , 26 th
November	Tuesday, November 2 nd , 9 th , 16 th , 23 rd , 30 th
December	Tuesday, December 7 th , 14 th , 21 st , 28 th
January	Monday, January 3, 2022 – End of Calendar Year Cash Count

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Heiden, seconded by Schultz to approve the Comp Board Recommendation for 2021-2022 Fiscal Year.

Motion was passed unanimously.

A motion was made by Skoog, seconded by Schultz to approve the following resolution:

RESOLUTION: 2021-8

WHEREAS, the Crawford County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Crawford County Compensation Board met on December 28, 2020 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2021:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$59,471.71	5.0%	\$62,445.30
County Attorney	\$115,703.00	3.0%	\$119,174.09
Recorder	\$59,471.71	5.0%	\$62,445.30
Sheriff	\$77,118.04	3.0%	\$79,431.58
Supervisors	\$28,405.00	3.0%	\$29,257.15 (Chairman to receive stipend of \$750 total)
Treasurer	\$59,471.71	5.0%	\$62,445.30

THEREFORE, BE IT RESOLVED that the Crawford County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$62,147.94	4.5%
County Attorney	\$118,826.98	2.7%
Recorder	\$62,147.94	4.5%
Sheriff	\$79,200.23	2.7%
Supervisors	\$28,902.09	1.75% (Chairman to receive stipend of \$750 total)
Treasurer	\$62,147.94	4.5%

Voting Aye: Heiden, Schultz, Skoog and Vogt. Voting Nay: Rosburg. Motion passed.

A motion was made by Schultz, seconded by Heiden to approve the renewal of the Crime Bond Policy.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Heiden to approve the following resolution:

RESOLUTION NO. 2021-7

A Resolution of the County Board of Supervisors of Crawford County, Iowa,

Approving the Appointment of Deputies and Assistants to the Office of the Crawford County Auditor

WHEREAS, Crawford County Auditor, Terri Martens, pursuant to Iowa Code Section 331.503(1) and 331.903, is afforded under Iowa Law the authority to appoint one or more deputies, assistants, or clerks for whose acts she is responsible, and; WHEREAS, pursuant to Iowa Code Section 331.903(1), any such appointments are subject to approval of the Board of Supervisors, and;

WHEREAS, Crawford County Auditor, Terri Martens, has communicated to the Board of Supervisors the names, positions, and proposed salary rates of several individuals who she desires to so appoint, and,

WHEREAS, the Board has determined it would be in the best interest of Crawford County and the Crawford County Auditor's Office to approve such appointments;

NOW, THEREFORE, be it resolved that the following appointments in the Office of the Crawford County Auditor ARE HEREBY APPROVED:

1. Mary Eiten is appointed to the office of First Deputy at a yearly salary of 85 percent of that of the County Auditor.
2. Rita Brodersen is appointed to the office of First Deputy at a yearly salary of 80 percent of that of the County Auditor.
3. Amy Pieper is appointed to the office of HR/Payroll Deputy at a yearly salary of 80 percent of that of the County Auditor.
4. Bethany Linkenhoker is appointed to the office of Second Deputy at a yearly salary of 70 percent of that of the County Auditor.

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

The Board approved the Sheriff's Quarterly Report for October – December 2020.

On motion duly seconded the Board adjourned at 11:20 o'clock A.M.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

County Auditor

Chairman