

January 26, 2021

The Board of Supervisors met at 9:00 o'clock A.M. with Jeri Vogt, Chairperson presiding. All members were present.

Minutes of the previous meeting were read and approved.

On motion, the Board recognized claims for the Public Health Department and approved claims for all other departments.

A motion was made by Schultz, seconded by Skoog to approve the purchase of 2 CAT 150JOY Motor Graders from Ziegler for payment in FY 2021-2021, pending budget approval.

Motion was passed unanimously.

At 10:00 o'clock A.M., as advertised, a motion was made by Schultz, seconded by Heiden to open the Public Hearing regarding the vacation of a portion of E Ave. lying between 250<sup>th</sup> and 260<sup>th</sup> Street. Motion was passed unanimously. There were no written or oral objections. At 10:01 o'clock A.M. a motion was made by Heiden, seconded by Skoog to close the public hearing. Motion was passed unanimously.

A motion was made by Heiden, seconded by Rosburg to approve the following resolution:

RESOLUTION NO. 2021-13

(Final Order on Road Vacation)

WHEREAS, This being the date and time set for the hearing on the proposed vacation and closure of Crawford County Secondary Road described as follows:

A portion of Road No. 1 & 20 between Sections 22 & 27 Otter Creek Township (aka E Ave. between 250<sup>th</sup> and 260<sup>th</sup> St.) described as follows:

Beginning at the Northeast corner of the Northwest quarter (NW1/4), Section 27, T85N, R39W (Otter Creek Township) thence Westerly to a point 250 feet East of the NE corner of the Northwest quarter (NW ¼), Section 27, T85N, R39W (Otter Creek Township).

WHEREAS, No objections have been received, either in writing or by persons present.

NOW, THEREFORE BE IT RESOLVED by the Crawford County Board of Supervisors that the subject road be ordered vacated and closed.

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Heiden, seconded by Rosburg to approve the purchase of 65,000 ton of Maintenance Gravel with 10% Crushed Limestone at \$6.64/ton from the Stratford Gravel Cates Pit for Payment in FY 2021-2022 pending budget approval.

Motion was passed unanimously.

A motion was made by Skoog, seconded by Schultz to approve the IDOT Detour Compensation and Revocation documents related to the use of Co Rd E59 as a Detour during a culvert replacement project on US Hwy 59.

Motion was passed unanimously.

A motion was made by Skoog, seconded by Rosburg to Award of HMA Resurfacing Projects FM-C024(124)—55-24, FM-C024(125)—55-24, STBG-SWAP-C024(126)—FG-24 and FM-TSF-C024(127)—5B-24 to OMG Midwest, Inc. D/B/A Des Moines Asphalt & Paving in the amount of \$9,335,304.84.

Motion was passed unanimously.

The Board met with Evan Blakely of the CDC for the Annual Update of CDC Activities.

A motion was made by Skoog, seconded by Heiden to approve the following resolution:

Resolution 2021-12

Resolution Transferring Funds

NOW, THEREFORE, be it resolved by the Board of Supervisors of Crawford County, Iowa that

The sum of One Hundred Dollars (\$100.00) is hereby transferred from the Self Insurance Fund (#8500) into the Wellness Fund (#4020).

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Schultz, seconded by Skoog to approve the Treasurer's Semi-Annual Report.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Skoog to approve the following resolution:

Resolution 2021-14

Resolution Regarding Computer System Access by Terminated Employees

A resolution by Crawford County to ensure access to Crawford County's computer system, including but not limited to all computer systems, Electronic Human Resource programs, e-mail servers utilized by Crawford County and remote access capabilities, is properly revoked for all persons whose employment with Crawford County has been terminated.

WHEREAS, employees of Crawford County are required to follow the Crawford County Handbook and Policy Manual, Third Edition ("Handbook");

WHEREAS, the Crawford County Board of Supervisors retains authority to revise, change, amend, update or delete any provisions of the Handbook; and

NOW THEREFORE BE IT RESOLVED, Crawford County directs the Department Heads, Information Technology Department and Auditor's Department to follow the following procedure when employment is terminated for an employee of Crawford County:

1. The Department Head in each department shall notify the Auditor and IT Department Head of each employee whose employment is terminated.
2. The IT Department Head, in coordination with the Auditor's Department, shall confirm the date of termination and revoke all access rights to the computer system, including but not limited to Electronic Human Resource programs, e-mail servers utilized by Crawford County and remote access capabilities, immediately upon termination.
3. On a monthly basis, the Auditor's Department shall provide to the IT Department Head a list of all current employees and the IT Department Head shall cross check that list against those individuals with access to county systems to ensure only current employees are provided access to Crawford County's computer system, including but not limited to Electronic Human Resource programs, e-mail servers utilized by Crawford County and remote access capabilities.
4. Failure to adhere to this resolution may result in disciplinary action in accordance with Section 7 of the Handbook.

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

The Board discussed a 28E Agreement for Backup IT Director Support.

A motion was made by Heiden, seconded by Rosburg to approve the Law Enforcement Drainage Solution Estimate to be cost shared with the City of Denison.

Motion was passed unanimously.

A motion was made by Skoog, seconded by Heiden to approve the Liquor License for Copper Ridge Farm, LLC.

Motion was passed unanimously.

At 11:05 o'clock A.M. a motion was made by Schultz, seconded by Rosburg to go into closed session due to potential litigation pursuant to Iowa Code Section 21.5(1)(c). Motion was passed unanimously.

At 11:34 o'clock A.M. a motion was made by Skoog, seconded by Heiden to come out of closed session. Motion was passed unanimously.

On motion duly seconded the Board adjourned at 11:45 o'clock A.M.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

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County Auditor

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Chairman

Claims Paid 1/26/2021

Vendor	Description	Paid
Advanced Communication Services	Weboost Signal Enhancer	700.00
Ahlers & Associates	Monthly Fee	755.00
All Makes Office Equipment Co	Stamp	136.00
Allied 100 Llc	Health Supplies	62.89
ALS Property Group Llc	DHS Rent	725.00
Anda, Inc	Clinic Supplies	11.20
Arkfeld, Jon	Damages	1,002.00
Arnold Motor Supply	Parts	1,268.87
Baker, Lue	Bereavement Services	225.00
Black Hills Energy	Natural Gas Service	278.11
Bomgaars	Safety Items	1,324.96
Bradley, Rod	Service	785.00
Careficient, Inc	EMR Software	1,595.00
Carpenter Paper Company	Shop Supplies	658.14
Carroll Control Systems Inc	Quarterly Service Agreement	3,325.00
	PHN Agencies/Fee for	
Cass County Memorial Hospital	Service	424.18
CDW Government	Adobe Software	270.00
Central Iowa Distributing Inc	Custodial Supplies	765.80
Central Salt Llc	Road Salt	8,300.24
Children's Square USA	Shelter Care	761.98
City of Vail	Utilities	37.95
CJ Cooper & Associates Inc	Testing	175.00
CJ Electronics	Office Supplies	4.99
Counsel Office & Document	Copiers/Printers Contracts	835.67
Court Reporters of Iowa	Transcriptions	590.75
Crawford Co Broadcasting Corp-		
KDSN	Ads	191.00
Crawford County Home Health	PHN Agencies Lead Fee for	
Agency	Svc	494.39
Crawford County Memorial Hospital	PT Visits	2,600.00
Crawford County Sheriff	VZW Wap	480.12
Custom Motorcycle & Sm Eng	Chainsaw Repairs	159.00
Denison Bulletin Review	Help Wanted	36.00
Denison Disposal	Garbage Collection	192.00
Denison Municipal Utilities	Utilities	74.88
Diesel Specialties Inc	Labor	1,218.75
Erlbacher Bros Inc	Hauling	6,651.43
Ettleman's Oil Co	Fuel/Oil	10,910.68
Farmers Mutual Coop Telephone Co	E911 Telephone	78.60
Franck, Sextro & Blazek, Plc	Legal Service	60.00
Frontier	Telephone	2,800.61
Frontier Communications of IA-911	E911 Telephone	805.35
Gronewold Bell Kyhnn & Co Pc	Progress Billing	5,400.00
Growmark FS	G Ride Fuel	69.34
Harlan Newspapers	Help Wanted	144.60
Harm, Alex	Safety Boots	200.00
Harrison County Home Health	PHN Agencies Lead Fee for	
Agency	Svc	33.40
Harrison County REC	Utilities	775.12
Hass, Dave	Damages	969.00
Hawkeye Truck Equipment	Safety Devices	135.53
Healthcarefirst, Inc	CAHPS Surveys	1,301.74
Henry Schein	Health Supplies	117.10
Hungry Canyons Alliance	Membership	4,500.00
Iowa Department of Transportation	Sign Material	4,493.62
Iowa Health Care Association	Membership Dues	1,200.00
Iowa One Call	Telephone Service	3.60
John Deere Financial	Camera Kit	316.38
Kasperbauer Cleaners Inc	Custodial Service	107.89
Leiting, Neil	Damages	1,209.00
Loby's Auto & Sandblasting		
Partnership	Labor	25.00
Long Lines, Llc	Ethernet Circuit	350.00
Mail Services Llc	Postage/Supplies	483.09
Mapleton Press, The	Help Wanted	57.00
Martin Marietta Materials	Limestone	58,891.52
Matheson Tri-Gas Inc	Welding Supplies	129.43
Meents Construction	Clear & Grub Trees	818.70
Midamerican Energy	Electric Service	213.00
Netsys+	Office 365 Project	234.50
Northside Glass	Equipment Supplies	333.00
Observer, The	Board Proceedings/Notices	374.90
Oeser, Dan	Damages	1,422.00
Office Elements	Office Supplies	40.97
Office Stop, The	Office Supplies	311.93
Office World Inc	Office Supplies	15.84

O'Reilly Automotive Inc	Wiper Blades	80.76
Pitney Bowes Inc	Postage Machine Rental	152.61
Plains Area Mental Health Center	Therapy Service	100.00
Plum Creek Legacy Llc	Damages	1,146.00
Polk County Treasurer	ME Review	184.77
Postmaster	Postage	200.00
Quality Truck Service (Tire Shop)	Auto Service/Repair	373.80
Quandt Repair	Auto Service/Repair	708.86
R & J Lincoln Farm	Parking Lot Rent	145.00
R & S Northeast Llc	Clinic Supplies	37.69
	ISICS Control Station	
Racom Corporation	Upgrade	4,078.75
Reedsburg Hardware Co	Tire Chains	556.91
Reisz, Cory	Damages	282.00
Secure Shred Solutions Llc	Shredding Service	40.00
Seneca Companies	Shop Repairs	166.71
Sioux City Foundry Co	Structural Steel	518.08
Society of Land Surveyors of Iowa	Registration Fee	95.00
Stratus Audio Inc	Phone Interpreter Service	333.90
Team Ford Lincoln	Parts	2,082.79
Temporary Aid Program	Monthly Allocation	40.00
Teut, Bonnie	CD Sleeves	22.32
Thrifty White Stores	Prisoner Meds	67.07
Topko Home Health Equipment	Reimbursable Supplies	446.98
Treasurer - State of Iowa	Sales Tax	1,316.00
Verizon Wireless	Cell Phone Service	937.16
Vivial	Yellow Page Advertising	25.70
Wal-Mart	Envelopes	13.97
Wellmark BC/BS of SD	Claims Paid	88,362.90
West Central Iowa Rural Water Assn	Utilities	86.50
Windstream	E911 Telephone	670.42
Wright III, David J	Hospice Medical Director	200.00
Fund Totals		
0001 General Basic		30,509.02
0002 General Supplemental		244.37
0011 Rural Basic		989.22
0020 Secondary Road		102,460.72
0032 K9		69.48
0037 Tower Maintenance		350.00
4010 E911		6,738.85
4100 Assessor		1,623.83
7900 Sanitary Disposal - Landfill		8,573.00
8500 Self-Insurance Internal Serv		
Fnd		88,362.90
		<b>239,921.39</b>